

Board News

January 2001

From the Board Administrator

Dana B. Welborn,
M. S. Gerontology

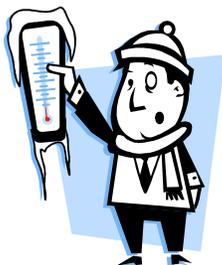
Happy New Year! I find it hard to believe that year 2000 has come and gone, and it is time to begin another year.



The Board is beginning 2001 with a new member, Leon Frishman, the new Deputy Commissioner of Health Regulation at the Department of Health and Environmental Control. You can learn more about Frishman in this issue of *Board News*.

Also, in this issue you will find a continuing education opportunity through the Department of Labor, Licensing and Regulation, Division of Labor. The Office of OSHA Voluntary Programs is offering FREE training to administrators and other workers in nursing homes and community residential care facilities. I encourage you to attend. The presenters are very knowledgeable trainers from the Office of OSHA Voluntary Programs. Be sure to submit your registration form in January. The training is February 8.

Have a warm and healthy Winter season!



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Requirements of Closure of a CRCF

By Jerry L. Paul, Director
Division of Health Licensing, DHEC

It has come to the Division of Health Licensing's attention that some administrators have not realized they are responsible for taking certain steps when a community residential care facility plans to close. Prior to closing, the facility administrator, in accordance with the requirements of R. 61-84, Standards for Licensing Community Residential Care Facilities, must:

1. Give residents a 30-day written notice of the closure date of the facility.
2. Contact placement agencies and sponsors to arrange for the appropriate relocation of the residents.
3. Provide residents with a refund of monies, as appropriate.
4. Provide residents with their medications, as appropriate.
5. Provide to those facilities where the residents may be transferred any necessary information to assure continuity of care for the resident.
6. Coordinate/assist with the transfer of *continued on p. 2*

This newsletter is a publication of the Board of Long Term Health Care Administrators and the S.C. Department of Labor, Licensing and Regulation.

Points of Interest

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personal belongings of the resident.

Additionally, the facility administrator must:

1. Notify the Division of Health Licensing in writing as to the anticipated date of closure of the facility.
2. Notify the S.C. Board of Long Term Health Care Administrators in writing that he/she is no longer the administrator as of a given date.
3. Notify the Division of Health Licensing in writing as to the location address where each resident was relocated.
4. Notify the Division of Health Licensing in writing as to the storage location for resident health records for the 10 years following closure of a facility.
5. Return the last license issued by the S.C. Department of Health and Environmental Control to the Division of Health Licensing.
6. Confirm the date of closure of the facility in writing to the Division of Health Licensing.

The S. C. Board of Long Term Health Care Administrators and the Division of Health Licensing of the S.C. Department of Health and Environmental Control work together to assure these responsibilities have been fulfilled. Community residential care facility administrators are advised to ensure they have completed these requirements when appropriate.

If you have any questions or concerns, contact the S.C. Board of Long Term Health Care Administrators at (803) 896-4544 or the Division of Health Licensing of the S.C. Department of Health and Environmental Control at (803) 737-7370.

Congratulations AITs!

Tim Armstrong completed his NHA AIT program with Tony Cooke, preceptor, at McCoy Memorial Nursing Home in Bishopville.

Mark Hodges completed his NHA AIT program with Brad Moorhouse, preceptor, at NHC Health Care in Anderson.

The Board has on-going programs at Laurel Hill, Easley Nursing Center, Life Care Center in Columbia.

If you have any questions about the Board's NHA AIT program, contact the Board office or read about it on the Board's website: www.llr.state.sc.us.

Welcome Leon Frishman!

The Board has a new member from the Department of Health and Environmental Control, Leon Frishman, Deputy Commissioner of Health Regulation. Leon was recently promoted to Deputy Commissioner after a long career at DHEC. Leon began his work at DHEC in 1974 as a public health analyst in the Division of Plans and Programs. He then became a branch supervisor of that same Division. From 1977 to 1984 he was Director of the Division of Certification of Need. From 1984 until November of this year, Leon was Director of the Bureau of Health Facilities and Services. In November Leon became Deputy Commissioner of Health Regulation at DHEC.

Prior to working for DHEC, Leon earned a Bachelor of Arts degree in Biology with a minor in Chemistry and a Master in Business Administration degree. Between earning his two degrees, Leon served in the United States Navy as a Hospital Corpsman, Laboratory Technician.

Leon is married and has two sons. He is active in the Columbia Breakfast Optimist Club and is past president. Leon has also been a guest lecturer at the University of South Carolina, Clemson University and the Medical University of South Carolina.

UPDATE: Disciplinary Sanctions Issued by the Board of LTHCA

The Board voted to issue/accept the following disciplinary sanctions at the December 5, 2000, quarterly meeting:

- Administrator who failed to work at least 20 hours per week during normal business hours and submitted misleading information to the Board was put on a one-year probation and fined \$500.
- Administrator whose facility was in substantial non-compliance was put on probation for two years and required to obtain 12 additional CE hours.
- Administrator voluntarily surrendered license to practice in lieu of a hearing on formal charges of wrongdoing.

Register for Free OSHA Training

The South Carolina Department of Labor, Licensing and Regulation's Office Of OSHA Voluntary Programs Training Section provides free training programs on OSHA standards and various safety and health topics. These programs are available to employers and employees of both the public and private sector upon request and may occur on-site or during regional training. Regional training is held with educational or community centers in different cities around the state. Topics may include blood-borne pathogens, hazard communication, personal protective equipment and violence in the workplace, etc...

A training seminar for Nursing Home Administrators and Community Residential Care Facility Administrators as well as other facility staff is scheduled for **February 8, 2001**, in Columbia at LLR's Division of Labor. Employers and employees will be afforded the opportunity to discuss safety and health issues and concerns. Information will be provided to help employers/employees maintain a safe and healthful workplace.

Six hours of continuing education is being approved for administrators. The OSHA training seminar will be a great opportunity to learn more about safety and health issues and get CE credits for the 2001-2002 license renewal.

There is no registration fee for participants. If you are interested in attending and/or having your staff attend, **complete the registration form below and submit it to Janet Nixon at the OSHA Office of Voluntary Programs by February 1, 2001.**

Mailing Address:	Janet Nixon LLR – Office of OSHA Voluntary Programs PO Box 11329 Columbia, SC 29211-1329	Fax Number:	(803) 734-9741
		Telephone:	(803) 734-9599

FEBRUARY 8, 2001 OSHA TRAINING SEMINAR

REGISTRATION FORM (please print)

Name: _____ Date: _____

Mailing Address: _____

Facility Name and Address: _____

NHA or CRCFA License Number: _____

Type of Facility (circle): *Nursing Home* *CRCF* *Both* *Other* _____

Number of attendees from your facility: _____

Training Location

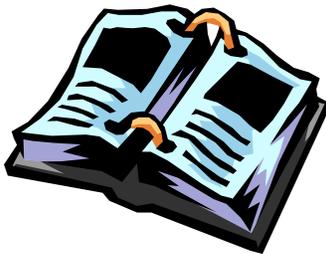
LLR-Division of Labor
3600 Forest Drive, Second Floor Conference Room
Columbia, SC

Forest Drive and Beltline near Interstate 77

LLR - Board of Long
Term Health Care
Administrators
P.O. Box 11329
Columbia, SC 29211-1329
www.llr.state.sc.us

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Register for a free OSHA Training Seminar!



2001 Board Meeting Calendar

March 14
June 6
September 12
December 12